



Kingston Bagpuize with Southmoor
Parish Council
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**PARISH COUNCIL MEETING
9 JANUARY 2023, 6.30 pm, Swallow Room, Village Hall**

Present: Cllr Charlton, Cllr Forster, Cllr Grant, Cllr Pearce, Cllr Smith, Cllr Swale,
Cllr Warr, Cllr Weeks

11 members of the public

MINUTES

179. Apologies: District Cllr Eric Batts

180. Reports from District Councillor Cllr Eric Batts and County Councillor Juliette Ash. No report received from Cllr Batts who has been unwell. Cllr Ash attended via video phone call at 6.55pm (after the conclusion of public participation). The issue of the dangerous state of Faringdon Road surface was raised and it was confirmed reported via FixMyStreet more than once. Cllr Ash requested the report reference in order to ascertain what the status is and whether and where it is on the works schedule. It was reported that tankers are travelling 24 hours a day to the Thames Water sewage plant off Stone Hill Lane and therefore exacerbating the problem at the crossroads with Hanney Road. The Speeding Working Party will send a copy to Cllr Ash of the "20's Plenty" notice that is to go in KBS News. Accident stats have been requested to be reviewed by county councillors at a meeting on 23 January. Cllr Ash requested any input from councillors or residents on this matter.

181. Public Participation: an adjournment of 20 minutes to allow the public to ask questions. Matter of poor quality of road at crossroads a Faringdon Road, Draycott Road, Hanney Road. Chairman urged members of the community to report all faults on FixMyStreet. Matter will be raised at meeting re traffic calming with OCC Highways officers. Antisocial driving behaviour reported at Springhill/west of Charney Road roundabout on Christmas Eve. Police attended and following advice of the registration of one of the vehicles involved issued a warning to the driver. Pavement up Springhill has been cleared but surface has been shown to be damaged, again advised to report via FixMyStreet as this is the responsibility of OCC.

182. Approval of minutes of the meeting of 5 December 2022. Agreed to be a true and accurate record of the meeting. Cllr Swale reported regarding item 174 (Speeding Working Party report) that she had spoken to Police and Crime Commissioner Matthew Barber about the support of ANPR and he advised that this was being considered.

183. Clerk's report:

- a. In light of upcoming local elections in May, notices would be put in local media to encourage interest in becoming a parish councillor. Details on eligibility, how to apply and information sessions run by the Oxfordshire Association of Local Councils can be obtained from the clerk.
- b. A meeting with OCC Highways officers has been arranged for 19 January to discuss measure for traffic calming in the parish.

- c. Following council's decision to switch current accounts from Bank of Ireland to Unity Trust Bank the clerk has started the application process.

184. Declarations of interest: none received

185. Planning Applications for consideration:

- a. [P22/V2860/S73](#): Springhill Farm, Springhill, Longworth, OX13 5HL, s73 application to vary condition 2 (approved plans) on application P19/V2434/FUL to convert the loft space. (Relocate one dwelling and build one additional self-build dwelling). Council voted no objection.
- b. [P22/V2980/FUL](#): Tall Trees, 11 Rimes Close, Kingston Bagpuize, OX13 5AL: Proposed erection of dwelling in side garden of 11 Rimes Close: motion made by Cllr Grant to postpone this item until meeting of February 6 as the deadline for comment is not until after this date and to give further time for consideration. Motion passed.

186. Planning Applications results: [P22/V2481/HH](#): Stone Haven Bellamy Close Southmoor Abingdon OX13 5AB, Garage conversion with an extension and increase in roof pitch to form an ancillary granny annexe. **Permission refused**

187. Report on meeting with Nicholas King Homes. Held on 20 December. Present: Will Varrall (Strategic Land Director NKH), Wesley McCarthy (NKH Senior Planning Manager), Alan Divall planning consultant from Walsingham Planning along with Cllr Grant, Cllr Warr and the clerk to the parish council. This site is not on the local plan but NKH have submitted an environmental impact assessment (EIA) screening application (P22/V2848/SCR) for up to 249 homes on land north of Springhill, for which a response is awaited on 25 January. Cllr Warr outlined the history of development in the village: population has nearly doubled in 10 years resulting in insufficient infrastructure: primary school will be full next year; foul water drainage system inadequate, increased traffic along Faringdon Road, the dangerous junction on A415, no health centre. Secondary school children have to travel to either Faringdon or Abingdon. There was acknowledgement that there is much to overcome before an application for development can be submitted. No outline plan for the site has yet been drawn up. Parish council will endeavour to maintain a dialogue and have requested to be updated with any developments. It was made clear that if an application were to go ahead that proposed infrastructure provisions should benefit the parish as a whole rather than just the development.

County Cllr Ash reported on a meeting with Robert Courts (MP for Witney and West Oxfordshire) re policy relating to sewage water infrastructure problems and the impact on development.

188. Date for next Planning Committee meeting. Thursday 2 February, 6pm, Elkins Room.

189. Accounts: the council to approve payments presented by the clerk, and acknowledge receipts

a. Payments

Councillors provided with a list of payments:

Payee	Details	Budget Heading	Amount (£)	VAT (£)	Total payment to payee (£)	Date of Payment*
HP Instant Ink	Ink replacement service	Admin & Office	3.74	0.75	4.49	11/12/2022
Logs Unlimited*	Grass cutting (October)	Grass cutting	429.00	85.80	514.80	21/12/2022
British Gas	Gas supply to pavilion (repaid by SFA)	Sports field & Pavilion, maintenance	138.8		138.80	29/12/2022
Village Hall	Office rental	Admin & Office	210.00		210.00	04/01/2023
Artisan Print	Sign for burial ground	Burial ground R&R	45.00	9.00	54.00	11/01/2023
Sarah Bates	Repayment for phone to Giff Gaff	Admin & Office	5.00	1.00	6.00	11/01/2023
Autela Payroll Services	Payroll services (quarter)	Admin & Office	43.59	8.72	52.31	11/01/2023
Logs Unlimited	Relocate SIDs	S&P, traffic calming	54.00	10.80	64.80	11/01/2023
Shield Maintenance	Dog bins	S&P, dog bins	95.33	19.07	114.40	11/01/2023
Shield Maintenance	Litter and litter bins	S&P, litter	386.96	77.39	464.35	11/01/2023
Sorbus	Groundworks	Burial ground, maintenance	65.63	13.13	78.76	11/01/2023
Sorbus	Decompacting bark surface	R&P, maintenance	61.25	12.25	73.50	11/01/2023
Spartan	Cleaning of bus shelters, Nov	S&P, maintenance	140.00		140.00	11/01/2023
Spartan	Cleaning of bus shelters, Dec	S&P, maintenance	140.00		140.00	11/01/2023
Clerk (salary)	Salary	Staff salary (net)				25/01/2023
OCC Pension Fund	Pension contributions	Pension contributions				25/01/2023

b. Receipts

Date	Method of Receipt	From	Details	Amount (£)
12/12/22	BACs	Sports Field Association	Repayment of gas bill for pavilion	99.51
12/12/22	BACs	HMRC	VAT refund (Sept-Nov)	1,598.56
14/12/22	BACs	J Godfrey Funerals	Burial ground fees	300.00
28/12/22	BACs	Sports Field Association	Repayment of gas bill for pavilion	138.80

190. Councillors to be appointed to authorise the month's online payments: Cllr Weeks and Cllr Warr were appointed.

191. Ratification of 2023-24 budget and precept: council to agree on budget details and precept to be requested (following discussion at December meeting). Budget calculations agreed in principle in December indicate a precept of £105,557 for 2023-24. Although this is higher than this year's precept, the number of properties in the parish has increased by 5.5% and so will not effect a discernible increase to council tax payers. The council voted to accept the budget and precept level. The clerk to apply to district council as required. Full budget details and explanatory notes to be made available on the council's website.

192. Recreation and Play Facilities: report from Cllr Weeks. Cllrs Grant and Weeks carried out the parish council monthly inspection. Only one new finding relating to the Pillars of Hercules, apparently deliberate damage to joint. Scope of work being compiled for 22 open actions that need to be addressed. Cllr Weeks has been attempting to contact Home Front regarding refurbishment of Jubilee Fort which should be carried out under guarantee, so far without success. Regarding football pitch on

Millennium Green, report finally received which contained conflicting information regarding eligibility for a grant. Suggestion for mobile goals so pitch can be rotated, which would help with rejuvenation of worn patches. Cllr Weeks to liaise with Kingston Colts Football Club on the grant matter.

- 193. Update from Coronation event working party:** council to decide date for event, agree budget and whether this will be paid from CIL monies or precept. Cllr Grant invited any members of the public who are interested in helping to get in touch. Proposal to hold it at Kingston Bagpuize House as there are toilet facilities, including baby changing. Proposal for refreshments to be provided by Elegant Cuisine. First Aid responders needed to be notified to keep the date clear. Possible tree planting. Proposal for event to take place on Sunday 7 May – council voted to accept this date.
- 194. Health & Safety Policy review:** council to review policy and agree any amendments. Cllr Weeks suggested a rewording for section 4 to reflect requirements of the insurance policy and the council's system of inspections for recreation and play equipment. The council resolved to accept this suggestion. Policy to be updated and uploaded to website by the clerk.
- 195. Waggon & Horses pub:** proposal to apply to the district council for the pub to be listed as an Asset of Community Value (ACV). If council are in agreement, a preliminary action plan to be outlined to take the matter forward. Currently up for rent as current tenants are due to leave before the end of the month. Proposal to apply for ACV from Cllr Forster, seconded by Cllr Grant, motion carried. Cllr Forster to collate information required to complete the application. An article to be put in KBS News by Cllr Forster with help from clerk to ascertain whether there is local support. Clerk to write to Greene King to ascertain plans for the pub.

196. Next meetings:

Monday 6 February

Monday 6 March

Meeting concluded at 8.10pm

Clerk: Sarah Bates

Signed Chairman

Dated