



Kingston Bagpuize with Southmoor
Parish Council
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**ANNUAL MEETING OF THE PARISH COUNCIL
9 MAY 2022
6.30pm, The Swallow Room, Village Hall**

AGENDA

- 1. Election of chairman**
- 2. Election of vice chairman**
- 3. Distribution to councillors of register of interests form.**
- 4. Confirmation of committees and representatives, terms of reference and responsibilities:**
 - a. Planning Committee.
 - b. Recreational Facilities Committee.
 - c. Finance Committee.
 - d. Burial Ground Committee.
 - e. KBS News Liaison – responsibility: to liaise with KBS News to inform and promote latest parish council news, to provide precis of minutes of parish council meetings.
 - f. Social media officer
 - g. Civil Protection Officer – responsibilities to be outlined.
 - h. Parish Public Transport Representative – to attend any relevant meetings at OCC that involve parish councils to represent the interests of parish public transport user.
 - i. Parish council representative for the elderly: to liaise with Age UK and local charities and groups for the elderly to represent their interests on the parish council.
 - j. Parish council representative for youth: to liaise with the school, scouts, brownies and other local groups and charities for the young to represent their interests on the parish council.
 - k. Parish council representatives on Sports Field Association.
 - l. Staffing committee, terms of reference provided for adoptions by the council.
 - m. Remembrance Sunday committee – terms of reference to be agreed but in general to meet in September to agree all details and actions for the Remembrance Sunday arrangements.

COMMENCEMENT OF ORDINARY MEETING OF COUNCIL OF 9 MAY 2022

- 5. Apologies**
- 6. Reports from District Councillor Cllr Eric Batts and County Councillor Juliette Ash.**
- 7. Public Participation: an adjournment of 20 minutes to allow the public to ask questions.**
- 8. Approval of minutes of the meeting of 4 April 2022.**
- 9. Clerk's report**
- 10. Declarations of interest**

11. Planning Applications for consideration:

- a. **P22/V0782/FUL**, Sunrise Nursery Abingdon Road Kingston Bagpuize Abingdon OX13 5AR, Extension to form a staff toilet, baby changing room and new kitchen area.
- b. **P22/V0718/HH**, Dashwood House Faringdon Road Kingston Bagpuize Abingdon OX13 5AQ: Dropped kerb to front of property.
- c. **P22/V0960/FUL**, Springhill Farm Springhill Longworth Abingdon OX13 5HL: Variation of condition 2 (Approved Plans) on planning application P19/V2434/FUL-House to be handed to help with the drainage and overall design (Reserved Matters application following Outline Approval P15/V2942/O for appearance, landscaping and scale.)

12. Planning Applications results:

PP22/V0557/FUL, Lower Lodge Farm Charney Road Longworth Abingdon OX13 5HW: Variation of Condition 2 (Approved Plans) on P18/V0940/FUL -Changes include reconfiguration works to the floor plan, materials, fenestration, canopy design, and relocation of the workshop and car port.

13. Accounts: the council to approve payments presented by the clerk, and acknowledge receipts

Payments: list of invoices provided to councillors in advance, to be published in the minutes of this meeting.

Receipts

Date	Method of Receipt	From	Details	Amount (£)
14/04/2022	BACs	HMRC	VAT refund	16,074.51
08/04/2022	BACs	Vale of White Horse DC	Precept, first half	50,000.00
21/04/2022	BACs	Oxfordshire County Council	Grass cutting grant	1,441.56
27/04/2022	BACs	Vale of White Horse DC	CIL monies, April 2022	7,660.04

14. Councillors to be appointed to authorise the month's online payments.

15. Review of Financial Regulations: council to consider approval of amendments proposed by the Finance Committee.

16. Proposal to reduce the bank mandate to include only 4 councillors and the clerk, to allow swifter and easier changes: if agreed, council to appoint four councillors as signatories.

17. Asset Register policy: motion to approve policy as recommended by the Finance Committee.

18. Asset Register: motion for council to approve asset register as recommended by the Finance Committee.

19. Insurance schedule and quotes: council to consider quotes for insurance received for renewal of council insurance policy.

20. Recreation and Play Facilities:

- a. Report from Cllr Weeks.
 - b. Council to consider quote from Timberplay for the resistograph testing of the wooden play equipment in the Fir Tree play area.
 - c. Council to consider quotes from Sorbus and Logs Unlimited for decompacting the safety surface at the Jubilee Fort.
- 21. Wildlife meadow at Orchard Gate (south):** council to consider proposal by Cllr Smith, in line with the Vale's 'No mow May' to manage the field behind the scout hut as a wildlife meadow.
- 22. Paint gate at Bellamy Close path to Rimes Lane:** council to consider whether to paint the gate and if so consider quote to paint gate to be installed in place of the stile.
- 23. Update from the Queen's Platinum Jubilee committee.**
- 24. Update from Cllr Warr on the new pavilion build.**
- 25. Dates for the raising of flags:** The flags at Memorial Green will be raised for the Queens' Platinum Jubilee weekend, 3-6 June, Armed Forces Day 25-26 June, and Remembrance Sunday, 13 November.
- 26. Next meetings:**
- Annual Parish Meeting, 23 May
- Monday 6 June
- Monday 4 July